



KAUAI ECONOMIC DEVELOPMENT BOARD  
Aloha `Ike

*ALOHA `IKE*  
*Grant Program*

*"To love learning"*

**2008 - 2009**

**EDUCATION COMMITTEE**

## **Part I. Vision / Mission / Goals**

### **Vision**

**That all Kaua`i keiki will grow and prosper in their own community.**

### **Mission**

**Enrich the educational opportunities for all Kaua`i K-12 students.**

### **Strategic Goals**

**Provide private funding to:**

**Encourage teachers and administrators to expand the educational enrichment opportunities for their students.**

**Facilitate the application of academic concepts through innovative project-based learning.**

**Develop partnerships with participating companies, institutions of higher learning and other members of the community.**

### **Guiding Principles**

**To Provide:**

- **All Kaua`i K-12 students with enriching educational experiences.**
- **Programs designed and initiated by teachers to enhance the specific goals/needs of their classes.**
- **Educators and students opportunities to partner with the local community to develop academically relevant project-based activities that motivate and augment the learning experience.**
- **Kaua`i students with expanded educational opportunities to better prepare them to embrace the challenges of the future.**

## Part II. Strategic Directions

The KEDB Education Committee recognizes the following overarching strategic directions:

### Alignment

Foster a system responsive to the needs of the student population as articulated by teachers, which:

- Clearly reflect the students' academic needs/goals based on the Hawaii Content and Performance Standards.
- Provide funding to enhance the learning experience in ways not normally attainable through existing program resources.
- Recognize the skill sets required now and in the future as described in the *"Kaua'i Economic Development Plan, 2005-2015"*.

### Awareness

Create a program that:

- Is responsive of the evolving educational needs of our children and can prepare them for emerging challenges in a global economy.
- Is aware of disparities in school resources for developing appropriate programs and provides assistance where necessary.

### Access

Creates a program that:

- Provides resources to teachers that enhance the learning experience for students.
- Provides access to community companies, institutions of higher learning and other members of the community industry, to partner with education.

## Accountability

Develop a system that can measure the contributions of the *ALOHA`IKE* program which reflects the student benefits gained from the program.

## Aspiration

The goal of the *ALOHA`IKE* Program is to provide funding to enhance the education experience for our children by offering stimulating learning opportunities to cultivate their future aspirations.

## Part III. *ALOHA`IKE* Program Overview

The *ALOHA`IKE* program is a partnership between the Department of Education and the community, for the purpose of enhancing educational opportunities for all of Kaua`i's Keiki in grades K-12. Schools are encouraged to participate in activities that will augment their normal academic activities.

Activities may include but are not limited to:

- Student organizations and clubs
- Guest Speakers
- Academic competitions and tournaments
- Enrichment Classes
- Specialized equipment consistent with project-based learning
- Distance-learning opportunities for students

## Administration

### Organization

The program will be administered by the Education Committee of the Kaua`i Economic Development Board and will report directly to the Chairman of the KEDB and its Executive Committee.

## Funding

Funds will be solicited through direct fund raising and appropriate grants. Funds raised in support of *ALOHA`IKE Program* will be held by the KEDB, a 501 (c) 3 organization. Funds will be maintained in an account designated for *program ALOHA`IKE*. KEDB will ensure 'best practices' accounting/audit procedures are enforced in accordance with established guidelines and policies.

## Grant Application Process

### Requisites:

- Open to all Kaua`i public, private, and charter school teachers and administrators (grades K-12), within the Kauai Area Complex.
  - \* Specific guidelines for grant submittal can be view in Appendix A.
- Grants are intended to supplement school academic programs and not supplant programs . (i.e., Funds can be used to expand or enhance educational opportunities but not replace or compete with existing funds.)
- The intention of the *ALOHA`IKE* Grant Program is to cultivate working partnerships between educators and community partners. These partnerships are meant to enhance the project-based learning and provide 'real-world' hands-on experiences for the students. \*\* *Grants that identify community partners will be given a higher priority.* \*\*
- Grant applications should address learning that will positively impact a students' awareness of career opportunities, and address the skill sets described in the *Kauai Economic Development Plan, 2005-2015*.
- Grant applications should include a proposed title and distinguish a lead contact person.
- Grant applications must detail specific activities to be pursued in the project; the grade level of students involved; school staff involved and the timeframe of program execution.

- Grant applications must identify the learning objectives that are expected from the project and the criteria to measure program success. If the program has a known track record or has been adopted from elsewhere; please include support information as an addendum to the grant.
- Grants may be written for specific student groups, or as a school level project/activities. The grant application should specify the student population being served.
- All awarded applications will require a Final Report at the conclusion of the grant. The Final Report must contain details on how the awarded funds were expended; how many students were reached through the grant; and the overall results of the awarded project. Samples and/or photos of the grant in progress are welcomed.
- Grant applications must identify equipment purchases; student curricular materials; support supplies and other items related to the grants objectives through the Budget Sheet.
- Grant applications are reviewed and granted awards by the KEDB Aloha `Ike selection committee.
- Deadlines for grants are listed below in the “Application Deadline” section.
- The maximum base award for individual grant proposal is \$5,000.00.
- Innovative grant applications involving school-based partnerships: (ie: multi-school initiatives; inter-departmental initiatives; learning communities) are eligible for awards above the \$5,000.00 base.

### **Grant Restrictions**

No funds can be used to hire substitute teachers, teacher salaries, stipends and or travel expenses.

## Application Deadline (Modification '08)

Grants applications are now awarded three times a year:

- Fall – Application deadline – September 1<sup>st</sup>  
Notification of grant funding- October 1st
- Winter – Application deadline – January 7<sup>th</sup>  
Notification of grant funding - February 7th
- Spring – Application deadline – April 15th  
Notification of grant funding – May 15th

Applications should be mailed to:

**Kaua'i Economic Development Board  
Aloha `Ike Program  
4290 Rice St.  
Lihu'e, HI 96766**

## Information

- For more information please call 245-6692

Revised: 7/8/2008

## Appendix A Grant Application

*The goal of the ALOHA`IKE Grant Program is to provide funding to support the development and/or enhancement of the learning environment for the children of Kaua`i.*

### **How will my application be judged?**

- Applications for ALOHA`IKE Grants will be selected for funding based, in large part, on the relevance of the proposal to enhance the educational environment and increase the motivation of students to become lifelong learners.
- Applications are weighted heavily on its ability for future sustainability. Applications are also judged on: clarity of goals and academic need; identification of private partnerships; in-kind support leveraging; and strength of measured learning outcomes. (The ability of the applicant to raise and/or leverage matching funds for the project will be a positive factor in the selection process.)
- It is the intention of the ALOHA`IKE Grant Program that educator's team with community partners to enhance project-based learning and provide 'real-world' hands-on experiences to the students. Applications that identify community partners will be given a higher priority.
- The review committee weights heavily on the projects measurable benefit to the individual or group. As part of your application, you are expected to provide what "Measures of Effectiveness" you are applying to evaluate your learning objectives. These criteria will be helpful in determining whether this program should be considered for future applicants
- Relevance between the stated activities and the requested budget will also be considered in the funding determination.
- Linkage to the industry clusters identified in the *Kauai Economic Development Plan 2005-2015*, will be a positive factor in the selection process. (Appendix B)

## Appendix B

### The Kauai Economic Development Plan 2005-2015

*The Kauai Economic Development Plan 2005-2015* was developed as a partnership between the Kauai Economic Development Board (KEDB) and the County of Kauai, Office of Economic Development (OED) to serve as a roadmap in building a stronger, more diversified economy. More than 50 members of our community participated in the five-month process of developing this plan. In addition to KEDB and OED, many entities on Kauai are now using the *Plan* as a guide for their activities.

The *Plan* states that, of the ten largest occupations on Kauai, not one pays a “living wage,” which has been defined by the Hawai`i State Commission on the Status of Women as \$60,000 for a two-earner household of four. In fact, 65% of all jobs on Kauai pay less than \$30,000 per year, and 54% pay less than \$25,000 per year.

In this *Plan*, six industry clusters are identified which have the promise of building the competitive advantage of Kauai and will have the greatest probability of offering “living wage jobs.” Those six industry clusters are:

- Food and Agriculture
- Health and Wellness
- Sports and Recreation
- Arts and Culture
- High Technology
- Renewable Energy

These clusters will be the focus of KEDB, OED, and other organizations, in an attempt to diversify our economy and create higher paying jobs for our residents. However, there must be a corresponding and systematic development of a workforce to fulfill those jobs.

In Section 6.0 of the *Plan*, titled “Economic Development Goals & Objectives,” Goal 2 is “To facilitate career planning for students in elementary school and up.” The objectives relating to that goal are:

- To expose youth to various career paths
- To encourage/require middle and high school students to develop post-high school plans
- To give youth “hands-on” experience in the workplace through internships, mentoring, and partnerships with prospective employers

In a survey of Kauai employers in April/May 2004, the following skill sets were noted as being most in demand:

Work ethic	Customer Service	Multi-tasking
Basic Computer Skills	Soft Skills For Managers	Critical Thinking
Communication Skills	Planning	Mid-Management/Supervisory Training
Math and Writing	Work Readiness	Coping Skills

A goal of the Aloha `Ike Grant is to align the experiences of our schoolchildren with the six industry clusters listed in the Kauai Economic Development Plan; but also to help develop the necessary skill sets that employers are seeking in their workers.



**KAUAI ECONOMIC DEVELOPMENT BOARD**  
Aloha `Ike

***ALOHA `IKE***  
***Program Grant Application***

**Name of School:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**Grant Administrator:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_ **Industry Cluster:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **(Mobile)** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Amount Requested: \$** \_\_\_\_\_

**Name of Partner Organization(s):** \_\_\_\_\_

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**Describe the project:**

**Describe the students to be supported by this grant (e.g. age of students, number of students, grade level.):**

**What is the duration of the project:**

**Project start date:** \_\_\_\_\_ **Project end date:** \_\_\_\_\_

**Describe the learning objectives of the project (list at least two):**

*\*What will they be learning\**

<b>Learning Objectives Desired</b> (must be filled out at time of application)	<b>Learning Objectives Achieved</b> (must be filled out at time of final report)
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**1.**

**1.**

**2.**

**2.**

**Describe how the project will enhance the students' awareness of viable career and occupational opportunities: (Appendix B)**

Describe the measurable outcomes (list at least two):

*\*How will you measure their learning\**

<b>Outcome Desired</b> (must be filled out at time of application)	<b>Outcome Achieved</b> (must be filled out at time of final report)
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1.

1.

2.

2.

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Applicants Signature

Date: \_\_\_\_\_

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Principal's Signature:

Date: \_\_\_\_\_

***ALOHA `IKE***

***Final Report***

1. Provide a summation of the project. Please include in your write- up information on the students who participated; what activities were involved; how your community partner contributed in the project; and the overall impact of the project.
2. Please address the goals of the project and learning outcomes mentioned in your application (**Learning Objectives** and **Outcomes** ). Please ensure that your project summation report describes the results of the project addressed in these two charts.
3. Utilizing your original **BUDGET SPREADSHEET**, please submit a final Budget Spreadsheet with all expenses listed and donations listed.
  - **“In-kind Support”** should reflect volunteer time committed by your community partner, parents, and community members. “In-kind Support” should also reflect donations of goods and materials that your project obtained. Dollar amount for “In-kind Support” can be an estimate on the hourly dollar worth of each person’s time (i.e. - \$7.00/hour unskilled; \$20.00/hour skilled), as well as an estimate or true cost of donated items (i.e. – plants @ \$5.00/per) Your community partner should be consulted in “estimating” their donation for this project.
  - **“Other funds Support”** should reflect materials/ supplies supported through school funds. Items listed in this column could reflect fundraising done by students (ticket sales) or any additional monies obtained to achieve this project. Supplemental grant awards can also listed as support for this project.

4. Please include any student work; pictures; video/DVD; scrapbook; rockets, etc. that will highlight or showcase your project. Items received may be used to publicize the innovative projects that have emerged out of the Aloha `Ike Grant Program.
5. Final Reports and Budget Sheets need to be signed by two parties: you and your principal.

**The intent of the Final Report is to provide members of Kauai Economic Development Board's education committee (and donors of the "Aloha `Ike Program), with an opportunity to learn about the impact that funded projects have on enhancing the educational experiences of your students.**

Aloha Ike Application: **Proposed Budget**  
(EXAMPLE)

COST ITEM	ALOHA IKE FUNDS Requested		OTHER FUNDS Identify source of funds and amounts (private, state, program title)		IN-KIND SUPPORT Identify source and type of support		TOTAL	
	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>
	<i>Example: DVD player</i>					\$70.00 (private donation)		\$70.00
<i>Example: Gardening Tools</i>	\$150.00						\$150.00	
<b>TOTAL:</b>								
<i>Example:</i>	\$150.00				\$70.00		\$220.00	

Teacher : \_\_\_\_\_ **Principal's name:** \_\_\_\_\_

Date: \_\_\_\_\_ **Principal's signature:** \_\_\_\_\_