

# 2017 *Kaua'i* ENERGY CONFERENCE

EDUCATE • COLLABORATE • ACCELERATE

Monday, June 19, Kaua'i Marriott Resort & Beach Club

## EXHIBIT TABLE APPLICATION

*\* Act fast to secure an Exhibit Table for your company at 2017 Kaua'i Energy Conference!*

ORGANIZATION NAME: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CONTACT'S TITLE: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

WEBSITE URL: \_\_\_\_\_ FAX: \_\_\_\_\_

### EACH EXHIBIT TABLE REGISTRATION INCLUDES:

One (1) 6 ft. skirted table and two chairs

Display Specifications: Displays must conform to the size of the space reserved. No display may exceed 10 feet in height and/or 6 feet in width without prior permission from KEDB. No displays may interfere with direct visibility of an adjoining exhibit.

### NUMBER OF TABLES

\$50 per 6 ft. exhibit table: \_\_\_\_\_ # Tables: \_\_\_\_\_ x \$50/table = \$ \_\_\_\_\_ TOTAL: \$ \_\_\_\_\_

### ELECTRICAL CORD/OUTLET

Do you need access to electrical outlet?  Yes  No

If your display requires electricity, please check the box above and contact KEDB. Electrical access and electrical cords must be provided by Kaua'i Marriott Resort & Beach Club; each electrical cord will be charged at \$25/cord.

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## EXHIBIT SET-UP, DISPLAY AND BREAKDOWN TIMES

Set-up time: 7:00am-7:30am

Exhibit time: 7:30am-5:30pm

Breakdown time: 5:30pm-6:00pm

Set-up and dismantling can occur only during the times noted above. The Exhibitor is responsible for the installation, demonstration and dismantling of displays. These times are subject to change and will be confirmed via email as the show approaches.

## PAYMENT

Please submit a check made payable to Kaua'i Economic Development Board and mail it with this completed application form to: KEDB - 2017 Kaua'i Energy Conference, 4290 Rice Street, Lihu'e, HI 96766. Your form and check must be received by Monday, June 14, 2017.

If you do not feel your payment will be received by KEDB by June 14, 2017 please contact Jackie Kaina at KEDB at 808-245-6692 before June 14, 2017 to reserve your space, fax your completed application to KEDB at 808-246-1089, and indicate the check number here:

Check Number: \_\_\_\_\_

## OTHER IMPORTANT INFORMATION

### PAYMENT DEADLINE AND CANCELLATION:

Payment of 100% of the total sum will be due upon receipt of this application and is non-refundable. All no-shows will be billed.

### WAIVER OF LIABILITY:

The Exhibitor assumes entire responsibility and liability for losses, damages and claims arising out of injury to any person, or any loss of, or damage to property when such loss, damage or injury is in any way connected to the exhibitor's participation in the exhibition. Exhibitors shall indemnify and hold harmless Kaua'i Economic Development Board, their officers, directors, agents, members and employees and, the designated conference facilities, their agents, and employees from any and all such losses, damages and claims. Exhibitors agree to protect, save, and keep Kaua'i Economic Development Board and the Kaua'i Marriott Resort & Beach Club forever harmless from any damage or charges imposed for violation of any law or ordinance whether occasioned by the negligence of the exhibitor, or its agents, as well as strictly to comply with the applicable terms and conditions contained in the agreement between the Kaua'i Marriott Resort & Beach Club and Kaua'i Economic Development Board regarding the exhibit premises, and further, an exhibitor shall at all times protect, indemnify, save and keep harmless Kaua'i Economic Development Board and Kaua'i Marriott Resort & Beach Club against any and all loss, cost, damage, liability or expense arising from, or out of, or by reason of said exhibitor's occupancy and use of exhibit premises or part thereof.

*For more information, please contact Jackie Kaina at 808-245-6692 or email [jkaina@kedb.com](mailto:jkaina@kedb.com).*